

# Board of Directors Commitment Form

## Purpose

Provide Leadership, advice and counsel to ensure that the Maryland Heights Chamber of Commerce follows the guidelines of its Mission Statement.

## Mission

The Chamber of Commerce is organized to enhance the general welfare and prosperity of businesses and citizens of Maryland Heights, and to provide opportunities for its members to address economic, commercial, governmental and educational issues.

## Goals

- Provide advice and counsel to the Chairman of the Board and Executive Director.
- Assume an active role on at least one committee.
- Attend a minimum of 4 of the 6 scheduled board meetings.
- Recruit a minimum of 1 new member each year.
- Provide recommendations for upcoming board nominees.
- Provide financial support to the various events and activities hosted by the Chamber.

## Time Commitments

- Board Meetings (6 per year) 11:30am-1:00pm
- Board Orientation (1 hour)
- Committee Meetings (1 monthly)
- Board Retreat (1 per year) 8am-3pm
- Make an appearance to a minimum of 50% of the Chamber events (Luncheons, BLY Awards, Ribbon Cuttings and Business after Hours, etc.)
- Attend City Council Meetings when requested. Mandatory attendance to speak on behalf of the Chamber when any special session involves important business related issues.

## Confidential Matters

The Chamber is an institution to which many affairs of a confidential nature are entrusted. Each Board Member must keep in strictest confidence any information acquired at Board Meetings. No committee Member shall take or make public any formal action, or make public any resolution, or in any way commit the Chamber on a question of policy without first receiving approval of the Board of Directors.

## Financial Commitment

As a chamber board member you will be expected to be financially dedicated to helping the chamber. This can be done by donating high quality items for auctions/drawings; advertising through the Chamber via the newsletter or advertising during special events; sponsoring a special event (Golf Classic; Business Leader of the Year; Holiday Gala etc.); or having a sponsorship during a special event.

I have read the above and understand the duties and responsibilities of representing the Maryland Heights Chamber of Commerce as a Board Director. I understand that if I do not uphold my duties as an Ambassador to the Chamber, I may be asked to resign my position as a Director.

I understand that by joining the Board of Directors, the information provided on behalf of the Chamber is confidential and is not to be shared with anyone outside of the Board of Directors.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature